Minutes of the Special Meeting of the Board of Education of the Clinton Central School District, Oneida County, New York, held on March 10, 2020.

Present:
(Board)  (Administration)
Ms. Mary Lou Lauchert, President  Dr. Stephen L. Grimm, Superintendent
Ms. Erica Shaw, Vice-president  Ms. Debora Van Slyke, Director of
Mr. Sam Catterson  Curriculum and Instruction
Ms. Melinda Leising
Dr. Luke Perry
Mr. Timothy Thomas

District Clerk: Ms. Julia A. Scranton

Absent: Ms. Megan Burdick

1. **CALL TO ORDER**

   Ms. Lauchert called the meeting to order at 5:38pm.

2. **PLEDGE OF ALLEGIANCE**

   The Pledge of Allegiance was recited.

3. **READING OF THE MISSION STATEMENT**

   Ms. Lauchert read the Mission Statement.

4. **PUBLIC TO BE HEARD**

   Anne Debraggio, Director of the Kirkland Town Library, spoke about the successful partnership that exists between the school and the library, and about how the library functions as a community resource. She read notes of appreciation from fifth graders who view the library as an inviting place to learn and create.

5. **INFORMATION-REPORTS-PROPOSAL/SUPERINTENDENT & STAFF**

   A. Superintendent’s Report

   Coronavirus Update

   Dr. Grimm reported that a pandemic annex has been added to our current safety plan to help prepare for a possible outbreak. He reviewed procedures that alert, inform and protect students and staff members in collaboration with state and local health departments. Recommendations for prevention were reviewed, and the plan, so far, in the event a case is suspected or identified. If that occurs, the health department would provide direction. A plan is being developed in collaboration with the RIC so that alternative methods of instruction could be implemented. Communication is ongoing.
Vision 2025
Dr. Grimm reported that the next step on the Vision 2025 development will be a survey offered to all constituent groups. It will be accessible on the website throughout the months of March and early April. Survey results will help to inform the plan.

Kirkland Town Library Proposition
Dr. Grimm reported that he had received a letter from the library Board requesting that a proposition to increase the library tax by $20,000 be included with the school budget vote. He reviewed the Education Law that dictates the District’s obligation. He clarified that, in the case of the library, the tax cap is not subject to public override, but requires only approval by a majority of the library Board. Some discussion took place regarding additional revenue streams pursued by the library, and the rationale behind the increase. It was reported that the minimum wage increase and necessary building repairs were drivers. It is likely that increase requests will continue over time.

Budget Update
Assistant Superintendent for Business, Joseph Barretta, reviewed projected expenditures in the areas of Pupil Personnel Services, BOCES Expenses, and Benefits.

Pupil Personnel Services, which includes guidance departments, health services, school psychologist and social worker services, will see a slight increase largely due to contractual salary obligations.

BOCES provides a wide range of services, making about 15% of the budget, which is projected to increase by just under 7%. Cost of services is a percentage calculation based on the Resident Weighted Average Daily Attendance or RWADA. That same calculation will drive an increase in BOCES aid for the next school year to 74%.

Benefit costs are projected to remain virtually flat. At this point in time, the budget gap is estimate to be $95,271. Several outstanding items may still influence that number.

6. STANDING RESOLUTIONS (CONSENT AGENDA)

A motion was made by Dr. Perry, seconded by Ms. Shaw and carried (6, 0) to combine items 6A through 6H.

A motion was made by Ms. Leising, seconded by Dr. Perry and carried (6, 0) to approve items 6A through 6H.

A. Agenda and Any Additions to the Agenda for March 10, 2020
B. Minutes from the Regular Meeting held on February 25, 2020
C. Summary Treasurer’s Report for January 2020
D. Treasurer’s Report for January 2020
E. Executive Summary for January 2020
F. Revenues/expenditures by Month
G. Committee on Preschool Special Education (CPSE) and Committee on Special Education (CSE)
Report:

<table>
<thead>
<tr>
<th>Initial Review</th>
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<tbody>
<tr>
<td>Program Review</td>
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<tr>
<td>Annual Review</td>
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<td>Reevaluation (Triennial)</td>
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<td>Administrative Transfer</td>
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<td>Preschool</td>
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<tr>
<td>504 Initial</td>
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<td>Amendment w/o Meeting Held</td>
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H. Updated List of Substitute and Supervisory Personnel

7. **NEW BUSINESS**

A motion was made by Mr. Catterson, seconded by Ms. Shaw and carried (6, 0) to approve the following resolution:

**A. RESOLUTION DATED MARCH 10, 2020**

RESOLUTION OF THE BOARD OF EDUCATION OF THE CLINTON CENTRAL SCHOOL DISTRICT, ONEIDA COUNTY, NEW YORK APPROVING A PROPOSITION TO LEVY A TAX FOR THE KIRKLAND TOWN LIBRARY.

WHEREAS, the Board of Trustees of the Kirkland Town Library (the “Library”) has requested that the Clinton Central School District (the “School District”) levy a tax upon the taxable property in the School District to fund public library services in accordance with Section 259(1) of the Education Law of the State of New York, as amended; and

WHEREAS, the Board of Education of the School District (the “Board of Education”) desires to seek the authorization of the duly qualified voters of the School District in order to levy the tax requested by the Library;

NOW, THEREFORE, be it resolved by the Board of Education of the School District as follows:

Section 1. The Board of Education hereby approves the inclusion of the following proposition on the ballot at the annual meeting of the School District scheduled to be held on May 19, 2020:

**Proposition No. 2**

Shall the sum of $344,784 be raised by annual levy of a tax upon the taxable property within the Clinton Central School District with such monies to be paid to the Trustees of the Kirkland Town Library to provide public library services to school district residents.
with such support continuing on an annual basis unless or until a different amount is authorized by the qualified voters of the school district?

Section 2. The School District Clerk is hereby directed to include the foregoing proposition in the notice of annual School District meeting in accordance with the provisions of the Education Law.

Section 3. This Resolution shall take effect immediately.

8. PUBLIC TO BE HEARD

No one wished to speak.

9. PERSONNEL

A motion was made by Ms. Shaw, seconded by Dr. Perry and carried (6, 0) to approve the following resolution:

A. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation with intent to retire of Diana Huss, Teacher Assistant, after 23 years of service at CCS, in accordance with Article 22 of the current CTA agreement, effective June 30, 2020, be accepted with regret.

A motion was made by Dr. Perry, seconded by Ms. Leising and carried (6, 0) to approve the following resolution:

B. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation with intent to retire of Cheryl Fitzpatrick, aide, after 20 years of service at CCS, in accordance with Section 16 of the current CSEA agreement, effective June 30, 2020, be accepted with regret.

A motion was made by Ms. Shaw, seconded by Ms. Leising and carried (6, 0) to approve the following resolution:

C. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, that Danielle Tesak be granted tenure in the school counselor tenure area, effective May 1, 2020.

A motion was made by Ms. Leising, seconded by Dr. Perry and carried (6, 0) to approve the following resolution:

D. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Juan Reyes from the position of Modified Softball Coach for the spring 2020 sports season be accepted with regret.

A motion was made by Ms. Leising, seconded by Mr. Catterson and carried (6, 0) to approve the following resolution:

E. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Zachary Jones from the position of Co-ed Varsity Track & Field Volunteer, contingent upon his appointment to the position of Co-ed Varsity Track & Field Assistant Coach, be accepted.
A motion was made by Dr. Perry, seconded by Ms. Shaw and carried (6, 0) to approve the following resolution:

F. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Kevin Jones from the position of Co-ed Varsity Track & Field Assistant Coach, contingent upon his appointment to the position of Co-ed Modified Track & Field Assistant Coach, be accepted.

A motion was made by Ms. Leising, seconded by Mr. Catterson and carried (6, 0) to approve the following resolution:

G. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following coaching appointment for the 2019-2020 school year, pending team formation, to be compensated in accordance with Article 14 of the CTA contract or other agreements and understandings between the District and CTA, be approved.

<table>
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<tr>
<th>Name</th>
<th>Gender</th>
<th>Position</th>
<th>Compensation</th>
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<tr>
<td>Zach Jones</td>
<td>Co-ed</td>
<td>Varsity Track &amp; Field Asst. Coach</td>
<td>$2,441.82</td>
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<tr>
<td>Kevin Jones</td>
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<td>Francis Altieri</td>
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<td>Varsity Lacrosse Volunteer</td>
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<td>Michael Hayduk, Jr.</td>
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<td>JV &amp; Varsity Baseball Volunteer</td>
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<td>Paige Plumley</td>
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<td>Cortlynn Jepsen</td>
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<td>Intramural Mighty Milers Coach</td>
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<td>Tom Trevisani</td>
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<td>Intramural Mighty Milers Coach</td>
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<td>Amy Randall</td>
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<td>Intramural Field Hockey Coach</td>
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<td>Beth Baker</td>
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<td>Intramural Fitness Center Coach</td>
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NOTE: Zach Jones was previously approved as a volunteer, but will now be serving as Varsity Assistant Track & Field Coach. Kevin Jones, who was approved as Varsity Assistant Track & Field Coach is moving to the modified level.

10. QUESTIONS BY THE BOARD OF EDUCATION

Ms. Lauchert asked that the middle and elementary building tour dates and times be confirmed for Board members.

Ms. Lauchert went on to report that Board members enjoyed a high school tour led by Dr. Lee, Principal, where they visited special education classes, the art department, SUPA Biology classes, the Fitness Center, Social Studies classes, the media center filming studio, and met with the counseling department.

11. EXECUTIVE SESSION AND ADJOURNMENT

A motion was made by Dr. Perry, seconded by Ms. Leising, and carried (6, 0) to go into executive session to discuss the employment history of an individual.

A motion was made by Ms. Leising, seconded by Ms. Shaw, and carried (6, 0) to return to regular session. The time was 7:47pm.
Special Meeting  March 10, 2020

A motion was made by Dr. Perry, seconded by Ms. Leising, and carried (6, 0) to adjourn the meeting. The time was 7:48pm.

Respectfully submitted,

Julia A. Scranton
District Clerk