

Clinton Central School District
Reopening Plan
2021-2022

Version 4.0 - 08.30.21



Submitted: 07.31.2020

Revised: 10.01.20, 04.11.21, 08.30.21



Clinton Central School District Reopening Plan

August 30, 2021

Dear Families:

I thank you for your support and input regarding the development and implementation of our plan to have students in schools safely this school year. The leadership challenge for me is building a shared vision of what we can do together that achieves our goals of keeping students in school and keeping them safe.

The past couple of weeks have continued to challenge us as the disease becomes even more prevalent in our community, and we are all experiencing COVID fatigue and just want the protocols, masks, distancing, and fear to end. However, we know that we must again be vigilant, smart, and empathetic as we embark on this school year.

Key aspects and points of interest contained in the plan are indicated as follows:

1. All students will be required to learn in-person.
2. Remote learning may be available for those who qualify for an exceptional circumstances exemption with physical or mental health or other qualified reasons (approved on a case by case basis).
3. We strongly encourage parents to screen their child for signs of illness and check their child's temperature daily prior to boarding the school bus or arriving at school; **however, we no longer require parents to complete a health screening questionnaire.**
4. For the start of the school year, **all individuals must wear masks indoors and on buses**, regardless of vaccination status.
5. **Mask breaks** will be provided as much as possible throughout the day and we will monitor the negative side effects of mask wearing for possible interventions. This will be constantly reevaluated based on the community and school infection and vaccination rates, and observations of negative mask wearing side effects.
6. **Physical distancing** of at least three feet will be maintained to the greatest extent possible while masked in school and on buses, and a distance of at least six feet will be maintained to the greatest extent possible while unmasked for meals.
7. We are currently studying the possibility of **screening testing** of COVID in conjunction with our OHM BOCES and other regional schools, but we do not have any specific plan yet.

If you have any additional questions, please feel free to contact my at sgrimm@ccs.edu

I look forward to seeing you soon!

Sincerely,

Dr. Steve Grimm
Superintendent



Clinton Central School District Reopening Plan

Additional Information

As recommended by the [Centers for Disease Control and Prevention \(CDC\)](#), we are implementing our response plan that is based on the following prevention strategies:

- Promoting vaccination - **point of distribution clinics at school when able**
- Consistent and correct mask use - **universal masking indoors**
- Physical distancing - **down to 3 feet in order to fit all students in school every day**
- Screening testing to promptly identify cases, clusters, and outbreaks - **as able and available**
- Ventilation - **high level filters our system can handle (MERV 9s)**
- Handwashing and respiratory etiquette - **taught and reinforced**
- Staying home when sick and getting tested - **honor system to answer screening questions**
- Contact tracing, in combination with isolation and quarantine - **working with Oneida County**
- Cleaning and disinfection - **every day and night**

The following pages of this Clinton Central School District plan have been created in accordance with the

- [Health and Safety Guide for the 2021-2022 School Year New York State Education Department](#)
- [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
- [ONEIDA COUNTY SCHOOL REOPENING GUIDELINES 2021-2022 SCHOOL YEAR](#)
- [2020-2021 NYSED Recovering, Rebuilding, and Renewing: The Spirit of New York's Schools - Reopening Guidance document.](#)



Clinton Central School District Reopening Plan

Table of Contents

Directions: Click the section below to learn more information about the topic of your interest to go directly to the section of the plan.

Section 1: Communications	7
Plan Development	7
Communication	7
Student COVID-19 Training	7
Personal Protective Equipment (PPE)	7
Accessible Communication	7
Section 2: Health and Safety	8
Occupancy Constraints	8
Communication Plan	8
Illness	8
Temperature Screening	9
Illness Assessment	9
Isolation	9
Visitors	10
Parent/Guardian Illness Observation of Children	10
Hand and Respiratory Hygiene	11
Physical Distancing	11
High Risk Accommodation	12
Face Coverings	12
PPE Inventory and Procurement	12
Confirmed COVID-19 Response	12
Return to School	13
Disinfection	13
Safety Drills	13
COVID-19 Safety Coordinator	13
COVID-19 Student Surveillance Testing	14
Section 3: Facilities	15
Fire, Building, and Energy Conservation Codes	15



Clinton Central School District Reopening Plan

Hand Sanitizer Dispensers	15
Dividers	15
Leasing of Facilities	15
Tents	15
Toilets and Sinks	15
Drinking Fountains	15
Ventilation	16
Plastic Separators/Dividers	16
Section 4: Child Nutrition	17
Meals	17
In-person learning meals (K-12):	17
100% remote learning meals (K-12):	17
Health and Safety Guidelines	17
Food Allergies	18
Hand Hygiene and Discouraging Sharing of Food and Beverages	18
Cleaning and Disinfection	18
Child Nutrition Program Compliance	19
Communication	19
Physical Distancing	19
Section 5: Transportation	20
Cleaning and Disinfection	20
High Contact Spot Disinfection	20
Hand Sanitizer	20
Hand Sanitizer - Personal Use	20
Face Masks	20
COVID-19 PPE and Symptoms Training	20
Physical Distancing Training	20
Personal Protective Equipment (PPE)	20
Hand Sanitizer in Transportation Locations	20
Use of Gloves	21
Self-Health Assessment	21
Face Masks and Face Shields	21
No Denial of Transportation	21
Providing of Face Coverings/Masks and Face Shields	21
Students with Disabilities Impacting Mask Use	21



Clinton Central School District Reopening Plan

Student COVID-19 Training	21
Student Physical Distancing Training	21
Student Transportation for Out of District Placements	22
Section 6: Social Emotional Well-Being	23
Counseling Plan	23
The Clinton K-12 Counseling Plan will be reviewed and updated to meet our current needs.	23
Mental Health, Behavioral and Emotional Support	23
Professional Development and Supports for Staff	23
Resources	24
Section 7: School Schedules	25
1. School Schedule	25
Section 8: Attendance and Chronic Absenteeism	26
Section 9: Technology and Connectivity	27
Section 10: Teaching and Learning	28
Section 11: Special Education	30
Free Appropriate Public Education for Students with Disabilities	30
Documentation of Programs and Services Offered	30
Parent Engagement	30
CPSE and CSE Collaboration	30
Accommodations and Modifications	31
Section 12: Bilingual Education and World Language	32
English Language Learner (ELL) Identification	32
Required Units of Study	32
Section 13: Teacher and Principal Evaluation System	32
1. Annual Professional Performance Review (APPR)	32
Section 14: Certification, Incidental Teaching, and Substitute Teaching	33
1. Certification	33



Clinton Central School District Reopening Plan

Section 1: Communications

1. Plan Development

District Administrators worked closely with various local and state officials (e.g., local health departments, Oneida County Executive, OHM BOCES, NY State Center for School Health, and the NYSED Office of Facilities Planning) when developing this plan. In addition, questions and comments were solicited from families and a Superintendent's Virtual Family Forum was held on Monday, August 16, 2021 and more discussion occurred with the Board of Education at the meeting on August 17, 2021.

2. Communication

In addition to email and our website, mass communication solution Parent Square will be used to communicate with families, employees, the Parent Teacher Association, the Chamber of Commerce, and other stakeholders. In addition, instructional signage will be amply posted in all areas and training opportunities will be either created or linked to our stakeholders through our communications with them.

3. Student COVID-19 Training

Mandatory training/re-training regarding COVID-19 protocols including but not limited to hand and respiratory hygiene, proper usage of face coverings/masks, and physical distancing will be provided to all students. To reinforce this training, signage will be posted throughout the facilities reminding students of proper physical distancing, mask protocols, and hand and respiratory hygiene.

4. Personal Protective Equipment (PPE)

The Clinton Central School District will utilize daily announcements, electronic communications, and postings throughout district facilities to maintain adherence to the Centers for Disease Control and Prevention (CDC) guidance regarding the use of acceptable masks and eye protection when physical distancing is not possible. The district will provide acceptable masks, face shields, and/or eye protection to those students who may have lost or forgotten them as well as staff members and visitors if necessary. Students, staff, and visitors will be encouraged to utilize their own acceptable masks/PPE.

5. Accessible Communication

Communications sent out by the Clinton Central School District are translated as needed and into languages spoken at home for our families and school community. Written plans will be made accessible to those with visual and/or hearing impairments.



Clinton Central School District Reopening Plan

Section 2: Health and Safety

1. Occupancy Constraints

Upon review of federal guidance with regards to physical distancing, the District will allow all students to return to in person instruction. This determination was made after a thorough review of the following factors; (1) Ability to maintain adequate physical distancing; (2) PPE and mask availability; (3) Availability of safe transportation

2. Communication Plan

The Clinton Central School District utilizes the ParentSquare application as its primary method of mass communication with families and staff. The application can generate a phone call, email, text notification, a notification on the homepage of the district website.. We also use traditional media outlets to communicate important information as well.

3. Illness

Parents/guardians and staff members will be provided resources to educate them regarding the careful observation of symptoms of COVID-19 and health screening that must be conducted each morning before coming to school. Parents/guardians and school staff must be instructed that any student or staff member with a fever of 100°F (see Centers for Disease Control and Prevention, Stay Home When You Are Sick <https://www.cdc.gov/flu/business/stay-home->) or greater and/or symptoms of possible COVID-19 virus infection should not be present in school. The Centers for Disease Control and Prevention (CDC) keep an up to date list of [symptoms of Coronavirus](#) on its website. This list is not all inclusive as some individuals may display other symptoms or none at all. The following are listed as the most common symptoms of COVID-19:

- Fever or chills;
- Cough;
- Shortness of breath or difficulty breathing;
- Fatigue;
- Muscle or body aches;
- Headache;
- New loss of taste or smell;
- Sore throat;
- Congestion or runny nose;
- Nausea or vomiting; and/or
- Diarrhea.

This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19. Older adults and people who have severe underlying



Clinton Central School District Reopening Plan

medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing more serious complications from COVID-19 illness.

All staff will be educated to observe students or other staff members for signs of any type of illness such as:

- Flushed cheeks;
- Rapid or difficulty breathing (without recent physical activity);
- Fatigue, and/or irritability; and
- Frequent use of the bathroom.

Students and staff exhibiting these signs with no other explanation for them should be sent to the school health office for an assessment by the school nurse.

If a school nurse is not available, the school should contact the parent/guardian to come pick up their ill child or send the staff member home.

Health screenings including daily temperature checks and completion of a screening questionnaire are **no longer required** for students, staff, contractors, vendors, and visitors. It is expected that all stakeholders will self monitor and screen before entering any of our schools.

4. Temperature Screening

The Clinton Central School District requires staff to complete a daily temperature check and to but **no longer requires them to complete a health screening questionnaire** prior to arriving at school. We strongly encourage parents to screen their child for signs of illness and check their child's temperature daily prior to boarding the school bus or arriving at school; however, we **no longer require parents to complete a health screening questionnaire.**

5. Illness Assessment

Each school building in the Clinton Central School District is staffed with a full-time Registered Nurse. Nurses will assess ill students and staff in accordance with the school physician's standing orders. If warranted, ill students and staff will be sent home along with a recommendation to see their healthcare provider or go to an urgent care facility. In the rare case where a nurse is not present in the building, another district nurse will go the school for the assessment.

6. Isolation

The district has identified an area in the District Office Suite that will serve as an isolation area for students who exhibit signs of illness. Students will be supervised by staff until the



Clinton Central School District Reopening Plan

student is picked up.

- Parents will be notified that acutely ill students, especially with signs of lower respiratory infection (cough and/or difficulty breathing), fever and possible Coronavirus exposure should not be sent to school. The student should be evaluated by their healthcare provider to determine if a COVID-19 test needs to be administered.
- Face covering/mask use, physical distancing and personal hygiene protocols will be in place and followed at all times.
- If a student develops symptoms while in school, he/she should immediately be removed from the classroom and referred to the nurse's office for isolation using the safest and most direct route. cursory exams will be performed to assure the student is not in any immediate danger.
- Parents will be notified for immediate pickup and transport for medical care. Students will exit the building via the safest and most direct route.
- Documentation of all potential close contacts and locations the student visited that day will be recorded for future use if the student tests positive.
- The isolation and all areas of potential exposure will be disinfected per environmental and school protocol.

7. Visitors

All visitors must receive prior approval from the building administrator including parents, guests, contractors and vendors. Phone calls, email, mail, or video conferences should be used whenever possible, even if this means turning someone away at the door. Visitors deemed essential must complete the health questionnaire and submit to a temperature check prior to being admitted. A visitor that presents signs of illness, has a temperature exceeding 100 degrees, and/or a positive response to the health questionnaire will not be admitted and will be directed to leave school grounds immediately. If admitted, visitors must follow the physical distancing mandate and follow the CDC guidelines for the use of acceptable masks. Masks and hand sanitizer will be available at all main entrances for visitors as needed. Once the purpose of the visit has concluded, the visitor must sign out and leave school grounds immediately.

8. Parent/Guardian Illness Observation of Children

We strongly encourage parents to screen their child for signs of illness and check their child's temperature daily prior to boarding the school bus or arriving at school; however, **we no longer require parents to complete a health screening questionnaire.**

The following are listed as the most common symptoms of COVID-19:

- Fever or chills;



Clinton Central School District Reopening Plan

- Cough;
- Shortness of breath or difficulty breathing;
- Fatigue;
- Muscle or body aches;
- Headache;
- New loss of taste or smell;
- Sore throat;
- Congestion or runny nose;
- Nausea or vomiting; and/or
- Diarrhea.

This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19. Older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing more serious complications from COVID-19 illness.

9. Hand and Respiratory Hygiene

Mandatory training/re-training regarding COVID-19 hand and respiratory hygiene protocols will be provided to all students and staff. To reinforce this training, signage will be posted throughout the facilities reminding students and staff of proper hand and respiratory hygiene.

10. Physical Distancing

Physical distancing of at least three feet (nose to nose) will be maintained to the greatest extent possible while masked and a distance of at least six feet will be maintained to the greatest extent possible while unmasked for meals. Cohorting will also be used when possible.

Physical distancing of at least six feet will be maintained to the greatest extent possible for band, chorus, and physical education. Note that wind instruments should have bell covers.

Note that pursuant to the [CDC's Order](#), physical distancing is no longer required on school buses.

Physical distancing of at least three feet will be maintained to the greatest extent possible for athletics and outdoor activities, and when total daily contact between the same individuals at a distance of less than six feet could be longer than 14 minutes, a distance of six feet will be maintained.



Clinton Central School District Reopening Plan

11. High Risk Accommodation

The District will identify the need for student/staff accommodations and will be provided on a case-by-case basis in accordance with state and federal law.

12. Face Coverings

As recommended by the CDC, and directed by the Governor, the universal and correct use of properly fitting masks are required indoors, such as classrooms, hallways, restrooms, offices, other common areas, including buses and whenever physical distancing cannot be maintained, regardless of vaccination status. Outdoor activities generally do not require the use of a mask with the exception of unvaccinated individuals who participate in crowded outdoor settings or activities that involve sustained contact with other people (see physical distancing section above).

Mask breaks will be provided as much as possible throughout the day and we will monitor the negative side effects of mask wearing for possible interventions. This will be constantly reevaluated based on the community and school infection and vaccination rates, and observations of negative mask wearing side effects.

Mask breaks will be given as much as possible

A two or three layered mask is recommended. Masks that do not fit properly, are one-layered, contain an exhalation valve, are made from loosely woven or knitted fabric, or from material that is hard to breathe through are not recommended. To reinforce this protocol, signage will be posted throughout the facilities reminding all persons of these protocols. Although not required, face shields are available for students and staff upon request.

13. PPE Inventory and Procurement

Using the guidance provided by CDC, we are working through our Oneida-Herkimer-Madison BOCES and local vendors to ensure adequate supplies are obtained and available for use by students, staff, and visitors. The additional PPE for those who require it including school nurses, such as N95 masks, disposable gowns, eye protection, face shields and nitrile gloves has been and will continue to be acquired to ensure a reliable and ready supply.

14. Confirmed COVID-19 Response

If there is a confirmed lab-tested case of COVID-19 in the school, our protocol will follow the CDC recommendations by closing off all areas known to have been used by the individual, then cleaning and disinfecting those areas, while opening outside windows and doors (when practicable) to increase air circulation. The District will assist with the applicable local health department's contact tracing process. To facilitate their efforts, we will maintain accurate



Clinton Central School District Reopening Plan

attendance records of students and staff members, ensure student schedules are current, and maintain accurate visitor logs with contact information.

15. Return to School

Our protocol for a return to school for students and staff follows the [New York State Department of Health's Pre-K to Grade 12 COVID-19 Toolkit](#)

The District will coordinate with the Oneida County or Herkimer County Health Departments regarding the return to school for those quarantined due to contact with a confirmed case of COVID-19. A negative COVID-19 diagnostic test result administered after and including the 7th to 10th day of the 10 day quarantine period is strongly recommended prior to returning to school. Individuals must continue daily symptom monitoring through the 14th day after the exposure.

For those individuals who have been determined to be a close contact to a positive case and are fully vaccinated or have tested positive for COVID-19 in the past 3 months do not need to quarantine as long as they are asymptomatic. However, it is recommended that they be tested 3-5 days after exposure. People who have tested positive for COVID-19 within the past 3 months of the exposure and have recovered do not need to get tested following an exposure as long as they do not develop new symptoms. Any fully vaccinated person or persons who have tested positive within the past 3 months experiencing symptoms consistent with COVID-19 should not attend school, isolate from others, and be clinically evaluated and tested for COVID-19. Questions regarding testing should be directed to the appropriate school nurse.

16. Disinfection

The Clinton Central School District has developed and implemented an in-depth written plan for the cleaning and disinfection based on the guidance and recommendations provided by the Centers for Disease Control and Prevention and are contained in Appendix A of this document.

17. Safety Drills

The Clinton Central School District will ensure that all required school safety drills are completed in accordance with state guidelines. Within the first week of all students returning to school, all students and staff will receive appropriate training as it relates to responding to school safety drills. School safety drills will be completed with utmost care given to the safety of all building occupants. Physical distancing practices will be monitored and enforced during all school safety drills.

18. COVID-19 Safety Coordinator



Clinton Central School District Reopening Plan

The Superintendent will oversee the Districts' compliance with the reopening plan and will provide any needed support and direction to the building principals.

19. COVID-19 Student Surveillance Testing

The Clinton Central School District may, at some point in the school year, conduct a COVID-19 screening testing program for students using the CDC's recommended procedures and protocols as follows;

- Those who are fully vaccinated do not need to participate in screening testing.
- Individuals must be asymptomatic to be tested.
- Parents/Guardians will need to provide written continuous consent to the district to test their child(ren). Consent forms will be provided by the district.
- Testing shall be conducted by district nurses at no cost to the parent/guardian.
- Surveillance testing will take place when Oneida County is at a moderate, substantial, or high transmission level according to the CDC's data tracker.
<https://covid.cdc.gov/covid-data-tracker/#county-view>
- A random sample of 10% of students within each building will be tested on a weekly basis.
- The test utilized will be a rapid antigen test, producing results in 15 minutes.
- Parents will be notified of a positive test result promptly.
- All test results will be reported to the New York State Electronic Clinical Laboratory Reporting System.
- Positive test results will be reported directly to the appropriate local health department along with any applicable contact tracing information if warranted.
- Identified close contacts with the positive individual will be notified as soon as possible.



Clinton Central School District Reopening Plan

Section 3: Facilities

1. *Fire, Building, and Energy Conservation Codes*

The Clinton Central School District reopening plan complies with all requirements of the 2020 New York State Uniform Fire Prevention and Building Code, the State Energy Conservation Code, and any changes are submitted to the New York State Education Department, Office of Facilities Planning (OFP).

2. *Hand Sanitizer Dispensers*

The Clinton Central School District has procured and installed Alcohol-based Hand-Rub Dispensers in key locations, as identified and directed in the FCNYS 2020 Section 5705.5.

3. *Dividers*

Any/all use of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, and other points of congregation will be in compliance with all local and state guidelines. At this time there are no dividers on the top of students desks. We may have them in between students side-by-side when seated at tables, but not obstructing view or hearing.

4. *Leasing of Facilities*

At this time, the Clinton Central School District is not pursuing leasing new or existing facilities; however, any future plans for facility leases will be done in consultation with the NY State Education Department, Office of Facilities Planning (OFP) for preliminary evaluation prior to any final action being taken.

5. *Tents*

At this time, the Clinton Central School District does not intend to use temporary or permanent tents for primary instruction, but may acquire them for outdoor recreational use or temporary instruction settings. In the event that these tents are deemed necessary, the District will adhere to the BCNYS.

6. *Toilets and Sinks*

The Clinton Central School District works closely with our design professionals and the NY State Education Department, Office of Facilities Planning (OFP) to ensure that the existing number of toilets and sinks meet the minimum standards of the BCNYS.

7. *Drinking Fountains*



Clinton Central School District Reopening Plan

The Clinton Central School District reopening plan ensures that each building provides adequate access to potable drinking water. Traditional drinking fountains will be closed while bottle refilling stations will remain operational. Alternate sources for drinking water will be provided.

8. *Ventilation*

The Clinton Central School District reopening plan provides written plans on how to maintain adequate, code required ventilation (natural or mechanical). The Clinton Central School District will continue to work with our design professionals to utilize the most efficient and effective filters for our ventilation system.

9. *Plastic Separators/Dividers*

The Clinton Central School District reopening plan does comply with the 2020 BCNYS Section 2606. The District will not be using lexan/polycarbonate separators. In the event that this type of divider is required, the District will adhere to any and all regulations for their use.



Clinton Central School District Reopening Plan

Section 4: Child Nutrition

1. *Meals*

All students enrolled in the SFA will receive access to FREE meals while in attendance and remote learning as follows:

In-person learning meals (K-12):

Breakfast K-5

Breakfast will be delivered to classrooms in the elementary school

Lunch- K-5

For each allotted lunch period, students will be socially distant at 6 feet apart with their masks off. Students will eat either in their classroom or cafeteria. Lunch is delivered to the classrooms or to the student when in the cafeteria.

Lunch-6-12

Students will proceed through the serving line, choose one of the offered grab and go options for the day and proceed to their designated eating location for consumption.

100% remote learning meals (K-12):

Remote meals will ONLY be provided to students who have the 100% remote learning model. Also, any student who is required to stay home and participate in remote learning due to quarantine/isolation protocols related to COVID-19 exposure will have the option of receiving remote meals during this duration of time.

2. *Health and Safety Guidelines*

Food service staff will follow all policies, procedures and protocols established by the District, local Health Department, and CDC. Training for all health and safety guidelines will be provided to staff prior to the start of school and periodically throughout the school year. Prior to employees beginning work, a health self-assessment will be completed either prior to or immediately upon arriving at work. If an employee is experiencing any COVID-19 symptoms, they will be instructed to either remain at or go home immediately and notify the Director of Food Service.

Food service staff will work in their designated location/station and maintain at least 3 feet



Clinton Central School District Reopening Plan

physical distancing in order to comply with CDC spacing guidelines. Food service staff will be required to wear a facemask during work hours along with other PPE such as latex gloves and face shields (face shields will not be required, but available on an individual basis).

During meal service, food service staff will stand behind clear, protective shields that will separate staff and students from having direct contact. Money transactions will occur on an as-needed basis during which staff will wear gloves. Money will be transferred by students/staff under the protective shield in an open space. Students will give their 4-digit pin or name verbally in place of inputting directly into a digital pin pad.

Between meal periods, food service staff will clean and sanitize serving lines and cashier areas on a continuous basis.

Students will enter and exit serving lines of each cafeteria as cohorts, wearing a mask at all times until they are seated at their designated meal consumption location.

3. Food Allergies

The building nurses, teachers and food service staff will communicate and identify the students with food allergies throughout the District. In classroom settings where a student(s) is identified with a food allergy, the food service program will provide food substitutes/alternatives for the students who are participating in the meal program. As needed, classrooms will be designated as “peanut-free” which prohibits any foods with allergen ingredients into this setting. District staff will be educated and informed regarding the District’s Food Allergy Program.

4. Hand Hygiene and Discouraging Sharing of Food and Beverages

Protocols and procedures for how students will perform hand hygiene before and after eating, the promotion of appropriate hand hygiene, and not allowing sharing of food and beverages as follows:

- On the first day of school and periodically thereafter, students will learn and practice proper hand washing techniques.
- Signs will be displayed inside and outside the cafeterias as reminders to reinforce the importance of good hand hygiene.
- Students will be reminded of the importance of not sharing food and/or beverages and will be monitored by staff for compliance.

5. Cleaning and Disinfection

Food service staff, custodial and cafeteria aides will be assigned specific tasks to ensure the proper cleaning and sanitizing of cafeteria tables and other areas of use during meal periods.



Clinton Central School District Reopening Plan

6. *Child Nutrition Program Compliance*

The Director of Food Service will be the designated liaison to the District in regards to the Child Nutrition Program requirements. If/when changes, revisions, etc. are warranted, the Director of Food Service will communicate the necessary information to the appropriate District Administrators.

7. *Communication*

The District will utilize the District website, and ParentSquare to communicate with families.

8. *Physical Distancing*

Students will maintain appropriate physical distancing (6 feet) while sitting at the cafeteria or classroom tables/desks and/or other designated areas assigned for meal consumption.



Clinton Central School District Reopening Plan

Section 5: Transportation

1. *Cleaning and Disinfection*

Clinton Central School District bus drivers will clean and disinfect buses at the end of each day, by sanitizing the interior of the bus with an all-purpose disinfectant.

2. *High Contact Spot Disinfection*

Clinton Central School District bus drivers and/or attendants will disinfect high contact touch points at the completion of each route.

3. *Hand Sanitizer*

Clinton Central School District buses will not be equipped with hand sanitizer.

4. *Hand Sanitizer - Personal Use*

Clinton Central School District bus drivers, monitors and attendants will be instructed that personal bottles of hand sanitizer not exceeding 8 ounces in volume are permitted for personal use and must be secured when not in use.

5. *Face Masks*

Clinton Central School District bus drivers, monitors, attendants, and cleaners have been instructed to wear a mask, as well as, enforce good physical distancing practices.

6. *COVID-19 PPE and Symptoms Training*

Clinton Central School District will train transportation staff (drivers, monitors, attendants, and mechanics) and will provide periodic training on the proper use of personal protective equipment and on the signs and symptoms of COVID-19.

7. *Physical Distancing Training*

Clinton Central School District will train transportation staff (drivers, monitors, attendants, and mechanics) and provide periodic training on the proper use of physical distancing.

8. *Personal Protective Equipment (PPE)*

Clinton Central School District currently provides and will continue to provide Personal Protective Equipment such as masks, eye protection (if needed/required/requested) and gloves for drivers, monitors, and attendants.

9. *Hand Sanitizer in Transportation Locations*

Clinton Central School District ensures that hand sanitizer is provided and will continue to be provided for staff use in the dispatch office, employee break room and in the bus



Clinton Central School District Reopening Plan

garage.

10. Use of Gloves

Clinton Central School District will require that drivers, monitors and attendants who have direct physical contact with a child must wear gloves.

11. Self-Health Assessment

Clinton Central School District currently requires and will continue to require that school bus drivers, monitors, attendants and mechanics perform a self-assessment for symptoms of COVID-19 daily before arriving at work. In addition, if they do have a symptom of COVID-19, they must report that to their supervisor immediately.

12. Face Masks and Face Shields

Clinton Central School District will require students to wear a mask at all times while on the bus. Family members from the same household are encouraged to sit together (same seat) on the bus.

13. No Denial of Transportation

Clinton Central School District will ensure that students who do not have a mask and/or face shield will NOT be denied transportation. Masks will be available on each bus for students who arrive without either/both. Those students will still need to adhere to the physical distancing guidelines.

14. Providing of Face Coverings/Masks and Face Shields

Clinton Central School District will ensure that students who do not have a mask or face shield will be provided one when required by the District.

15. Students with Disabilities Impacting Mask Use

Clinton Central School District will ensure that students with a disability, which prevents them from wearing a mask or face shield, will not be forced to wear a mask and/or face shield or denied transportation due to not wearing a mask or face shield.

16. Student COVID-19 Training

Clinton Central School District will ensure that students are trained/re-trained and provided with periodic reminders on the proper use of personal protective equipment and signs and symptoms of COVID-19 while on the school bus.

17. Student Physical Distancing Training

Clinton Central School District will ensure that students are trained/re-trained and provided with periodic reminders on the proper use of physical distancing while on the school bus.



Clinton Central School District Reopening Plan

18. Student Transportation for Out of District Placements

Clinton Central School District will ensure that if school is in session remotely or otherwise, pupil transportation will be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of District whose schools are meeting and conducting in-person session education when/if the District is not.



Clinton Central School District Reopening Plan

Section 6: Social Emotional Well-Being

1. *Counseling Plan*

The [Clinton K-12 Counseling Plan](#) will be reviewed and updated to meet our current needs.

2. *Mental Health, Behavioral and Emotional Support*

The Clinton Central School District Pupil Personnel Department is implementing a Multi-Tier Systems of Supports (MTSS) framework that will guide our delivery of services to all students.

We will employ a three-tiered approach:

- Tier 1 – Deliver Social Emotional Learning instruction and evidence-based practices in the classroom targeted to all students
- Tier 2 – School Counselors and/or Social Workers provide small-group or individual supports for students identified as at-risk with moderate mental health, behavioral, and/or emotional needs
- Tier 3 – Students suffering from significant mental health, behavioral and emotional challenges may require individualized clinical interventions, counseling, and/or a referral to local community resources

Age-appropriate screening tools will serve as a gauge for the counseling staff to inform the management of additional interventions, supports, or programs necessary to ameliorate student mental health, behavioral and emotional issues. Additional tools and resources will be provided to classroom teachers that will help them identify the aforementioned areas of concern they may have with a specific student or students that may result in a referral to a member of the counseling staff or appropriate building level Support Team.

For students who are fully remote and in cases where the District or school needs to implement a fully remote model, our counselors, social workers and psychologists will continue to provide services to our students.

3. *Professional Development and Supports for Staff*

Faculty and staff will be provided professional development opportunities through our District Teacher Center and the BOCES Safety Office utilizing webinars, video conferences, and in-person presentations (when allowed). Training will be provided by professionals with a counseling and/or other appropriate background. Presentations by our counseling staff during building-level staff meetings will be utilized as well.



Clinton Central School District Reopening Plan

Resources

- [NYS Mental Health Education Resource & Training Center](#)
- [NYS Safe and Supportive Schools Technical Assistance Centers](#)
- [Mental Health Education Literacy in Schools: Linking to a Continuum of Well-Being Comprehensive Guide](#) - New York State Education Department
- [Guidance Programs and Comprehensive Developmental School Counseling/Guidance Programs Commissioner's Regulation §100.2\(j\)](#) - New York State Education Department
- [Companion webpage for additional social emotional well-being resources](#) to support this guidance.



Clinton Central School District Reopening Plan

Section 7: School Schedules

1. School Schedule

Beginning on September 7, 2021 all students in grades K-12 will be allowed to resume daily in-person learning. In compliance with the CDC guidance, the District will resume daily in-person learning for all K-12 students while adhering to the aforementioned safety and physical distancing guidelines.

On-campus instruction will include instruction for all content areas: Math, ELA, Science, and Social Studies as well as specials: PE, art, music, and library.

Full (100%) Remote Students:

Remote learning may be available for those who qualify for an exceptional circumstances exemption with physical or mental health or other qualified reasons (approved on a case by case basis).

For K-6 students who have been approved for a remote learning program, it will be taught and facilitated by certified teachers from the Oneida-Herkimer-Madison BOCES and their Instructional Technology Division. This is a full day program and will consist of a combination of live instruction (synchronous), pre-recorded lessons, and work provided via an online learning platform (asynchronous). All students will have frequent, substantive interactions with their NYS certified teacher. **The minimum time commitment to remote instruction in K-6 is one trimester.**

For students in grades 7-12 who have been approved for a remote learning program, our remote learning program will be facilitated through Oneida-Herkimer-Madison BOCES and taught by the SYNERGY Virtual High School: Early College Pathways Program through a partnership between [CiTi \(Center for Instruction, Technology & Innovation\) BOCES](#) and Cayuga Community College. This is a 100% virtual environment for students in grades 7-12. **The minimum time commitment to remote instruction in grades 7-12 is one full school year.**



Clinton Central School District Reopening Plan

Section 8: Attendance and Chronic Absenteeism

- 1. Each school and/or district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.**

Daily Attendance:

We will use our Student Management System - SchoolTool to record attendance in addition to exploring opportunities with our new single sign-on tool ClassLink, which has similar capabilities.

We are also using learning management systems Google Classroom and Buzz which can be used to track learning engagement and increase face-to-face contact with students and teachers.

ParentSquare is our communication tool that can also be used to facilitate attendance and communication to parents and students who need it.

Chronic Absenteeism Policy: https://boardpolicyonline.com/?b=clinton_central&s=25516



Clinton Central School District Reopening Plan

Section 9: Technology and Connectivity

We can facilitate access to high speed internet by providing internet hot-spots to those families in need. Chromebooks will be available for students and teachers to sign out and internet JetPacks will be available for families and teachers with limited or no internet connectivity.

Utilization of learning management systems and best practices for blended learning, including synchronous/asynchronous learning activities (ie Playlists, Choice Boards, and Station Rotation) will be utilized.

We also work individually with students and families who are struggling with their use of technology.



Clinton Central School District Reopening Plan

Section 10: Teaching and Learning

The Clinton Central School District reopening plan includes a continuity of learning plan for the 2021-2022 school year. The plan prepares the district for in-person, remote, and hybrid models of instruction.

IN-PERSON	All students physically return to school in September following health and safety guidelines. This determination is made due to successful virus containment and minimal or low levels of COVID-19 transmission.
REMOTE LEARNING RETURN	Students are not physically present and learn through synchronous and asynchronous learning experiences using a remote platform. This determination is made due to high levels of virus spread and widespread transmission of COVID-19.
HYBRID RETURN	Students engage in some combination of in-person and remote learning (e.g. select classes or grade levels, alphabetic split, half days). This determination is made due to moderate virus spread and higher levels of COVID-19 transmission.

Instruction will be guided by current curricular materials and units that are aligned with NYS Standards. Teachers will follow the district curriculum maps, calendars, and pacing guides that ensure pacing to meet grade level standards.

Teachers will interact directly with students every day in several ways:

- Teachers will use video conferencing to have live contact with students, as well as Google Classroom, Zoom, Google Meet and other applications to monitor student work, check for understanding, and know if students are completing assigned tasks.
- Teachers will provide office hours to students to further monitor student progress. When a student is not attending live sessions and/or completing assigned tasks, the teacher will reach out to the student and parents to offer support and problem-solving.



Clinton Central School District Reopening Plan

When needed, the teacher will collaborate with school social workers, counselors, the ELL teacher, the special education teacher (if appropriate), and the building administrator for additional support for the student and his/her family.

Teachers will use a common Google Form/ParentSquare form created by the District to communicate concerns with counselors, social workers, and building administrators.

The District and our IT Department will monitor student's ability to connect to the internet. The District will provide devices and internet access to any family who needs it. Students who receive support services will continue to receive those services. Services will be provided in school, if students are in school, as well as remotely.

Methods for contacting schools and teachers will be communicated in several ways:

- District website
- ParentSquare
- District and school newsletters (printed and mailed to each home)
- Teachers' Google Classrooms/Buzz Classrooms

School voicemail system which is accessible to teachers and administrators remotely.

All students have access to school email and all parents have the opportunity to be enrolled in our mass notification systems of communication.



Clinton Central School District Reopening Plan

Section 11: Special Education

1. *Free Appropriate Public Education for Students with Disabilities*

The District will provide a free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services. Parents will choose their preferred mode of instruction and services, based on the District's reopening plan, and will be provided special education instruction and services either by in-person or remote learning. Special education teachers and related service providers will collaborate with parents to provide services to the greatest extent possible, consistent with individualized education programs (IEPs), and will document this collaboration and the recommended services.

2. *Documentation of Programs and Services Offered*

Programs and services offered and provided to students with disabilities as well as communications with parents will be documented. All service providers will contact parents to discuss the provision of services to his/her child based on the parent's selected mode of instruction or services. Teachers and/or related service providers will document communication with parents. Progress reports will continue to be provided quarterly to document progress toward IEP goals.

3. *Parent Engagement*

Special education teachers and related service providers will collaborate with parents regarding the provision of special education instruction and supports, as well as modifications and accommodations, and how they may be adjusted based on the parent's preferred mode of instruction. All communication will be provided in the parent's preferred language or mode of communication.

4. *CPSE and CSE Collaboration*

The committee on preschool special education (CPSE) and committee on special education (CSE) will collaborate with out-of-district program providers to ensure there is an understanding of the provision of services consistent with the recommendations on IEPs, plans for monitoring and communicating student progress, and commitment to sharing resources. Out-of-district providers will collaborate with parents to provide services to the greatest extent possible, consistent with IEPs, and will document this collaboration and the recommended services.

Providers will share this documentation with the CSE and CPSE. Providers will also monitor and communicate student progress to parents and the CPSE and CSE via IEP progress



Clinton Central School District Reopening Plan

notes and committee meetings. The District will collaborate with outside programs to ensure students have access to adequate resources to participate in services.

5. *Accommodations and Modifications*

Students will be provided with the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability-related needs of students. All service providers will communicate with parents to ensure students have access to the necessary supports recommended in his/her child's IEP.



Clinton Central School District Reopening Plan

Section 12: Bilingual Education and World Language

1. *English Language Learner (ELL) Identification*

The District will complete the English Language Learner (ELL) identification process within 30 days of the start of the school year for all students who enrolled during the COVID-19 school closure, as well as all students who enroll during summer 2021 and during the first 20 school days of the 2021-22 school year. After this 20 day flexibility period, identification of ELLs will resume for all students within 10 school days as required by NYSED Commissioner's Regulations Part 154.

2. *Required Units of Study*

All ELLs will receive the required instructional units of study based on their most recently measured English language proficiency level. Communication Service providers of ELLs will collaborate with parents to discuss their child's education and English as a New Language (ENL) services in their preferred language and mode of communication. Service providers will document all communication including the language and mode of communication used. The District will continue to utilize translating services, as needed, to ensure parents are able to communicate with staff.

Section 13: Teacher and Principal Evaluation System

1. *Annual Professional Performance Review (APPR)*

The Clinton Central School District will continue to ensure all teachers and principals are evaluated pursuant to the District's NYSED-approved APPR plan.



Clinton Central School District Reopening Plan

Section 14: Certification, Incidental Teaching, and Substitute Teaching

1. Certification

All teachers in the Clinton Central School District will hold valid and appropriate certifications for the courses and grades they are assigned to teach. The District will also follow District Policy 6100, Certification and Incidental Teaching, which states that all employees filling positions for which certification is required shall meet certification requirements of the Commissioner of Education as implemented through the New York State Education Department Office of Teaching Initiatives. Substitute teachers may be an important resource for schools during the COVID-19 crisis, as such, the Clinton Central School District will follow the Board of Education Policy 6104 Substitute Teaching, which adheres to Education Law Subsections 3004 and the NYSED Commissioner's Regulations 80-5.3. The SIRS-328 Staff Out of Certification Report and the SIRS-329 Staff Certification Report will be used to monitor staff certifications that are set to expire and also monitor our teachers' credentials and appropriate certifications for their teaching assignments. Using our existing databases and available reports, teachers will be notified in writing if they have an expiring certification well in advance of their expiring certification.



Clinton Central School District Reopening Plan

Appendix A

Cleaning and Disinfection

Cleaning Procedures

- Create and retain a log that states:
 - Date
 - Time
 - Scope of cleaning and disinfection
- Schedule (at least daily) cleaning and disinfecting of touched surfaces during the regular school day. Cleaning and disinfecting should include frequently touched surfaces (PE equipment, door handles, sink handles, drinking fountains) and shared objects (toys, games, art supplies) between uses. Consider scheduling this task late morning and early afternoon
- Ensure safe and correct application of disinfectants ensuring adequate contact times
- Keep products away from children
- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, or other methods
- Do not open windows and doors if they pose a safety or health risk (e.g., allowing pollen in or exacerbating asthma symptoms) risk to children using the facility. Follow NYSDOH and/or local Public Health guidelines
- Take steps to ensure that all water systems and features (for example, drinking fountains, decorative fountains) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water
- Follow manufacturer's instructions for cleaning and disinfecting. If no guidance, use alcohol-based wipes or sprays containing at least 70% isopropyl alcohol. Dry surface thoroughly

Cleaning/Disinfecting Procedure

Appropriate cleaners

- Surface cleaner
 - Spray bottle
 - Bucket
- Soap & water
 - Spray bottle
 - Bucket

*Spray bottle recommended to minimize cross contamination

Step 1. Clean

- Wear disposable gloves or any other required PPE to clean and disinfect



Clinton Central School District Reopening Plan

- Clean surfaces using an appropriate cleaner making sure you produce friction on the surface
- Read all labels and follow instructions (PPE may be required)
- Cleaning reduces the number of germs, dirt and impurities on the surface. Friction action breaks biofilm on any virus allowing disinfectant to contact the area
- Consider changing out cleaning cloths (microfiber) often or use disposable products
- Clean surfaces prior to disinfecting
- Practice routine cleaning of frequently-touched surfaces. Be sure not to miss high touch surfaces (i.e. PE equipment, door handles, sink handles, drinking fountains) and shared objects (toys, games, art supplies)

Step 2. Disinfect

- Disinfecting kills germs on surfaces
- Ensure the area or item is cleaned with a cleaning agent before disinfecting
- Then disinfectant can be used
- Take all precautions on the label such as PPE, and safe handling procedures
- Consider changing out cleaning cloths (microfiber) often or use disposable products
- Use EPA-registered disinfectant. Follow the instructions on the label to ensure safe and effective use of the product. Many products recommend:
 - Keeping the surface wet for the entire contact/dwell time (see product label)
 - Precautions such as wearing gloves and making sure you have good ventilation during use of the product
- Diluted bleach solutions may also be used if appropriate for the surface
 - $\frac{1}{3}$ cup bleach per gallon of water - highly concentrated solutions may result in adverse health effects, discoloration and residue
 - Bleach solutions should be made fresh and not kept for more than 24 hours
 - Check the label to see if your bleach is intended for disinfection, and ensure the product is not past its expiration date. Some bleaches, such as those designed for safe use on colored clothing or for whitening may not be suitable for disinfection
 - Unexpired bleach will be effective against coronaviruses when properly diluted. Follow manufacturer's instructions for application and proper ventilation
 - Never mix bleach with ammonia or any other cleanser
 - Leave solution on the surface for at least 1 minute

Laundering

Launder items (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely or disinfect with an EPA-registered disinfectant



Clinton Central School District Reopening Plan

- Washing face coverings in a washing machine and drying in a dryer is recommended to properly clean a face covering
- If masks are hand washed prepare a bleach solution of 4 teaspoons household bleach per quart of room temperature water. Soak the face covering for 5 minutes. Rinse the face covering thoroughly with cool water. Air dry, in direct sunlight, when possible. Wash hands for 30 seconds after washing the mask
- Face coverings must be completely dry before wearing
- Wear disposable gloves when handling dirty laundry from a person who is sick
- Dirty laundry from a person who is sick can be washed with other people's items
- Do not shake dirty laundry
- Clean and disinfect clothes hampers according to guidance above for surfaces
- Remove gloves and wash hands right away

Classrooms

- Teachers may be responsible for general cleaning within the classrooms and should be provided with appropriate cleaning supplies
- Keep cleaning supplies out of reach of children
- Schedule (at least daily) cleaning and disinfecting of touched surfaces during the regular school day. Cleaning and disinfecting should include frequently touched surfaces (PE equipment, door handles, sink handles, drinking fountains) and shared objects (toys, games, art supplies) between uses. Consider scheduling this task late morning and early afternoon, ensuring adequate contact time for the disinfection
- In order to facilitate cleaning and disinfection, classroom materials should be removed to the greatest extent possible
- Trained Custodial staff should be responsible for heavier cleaning and disinfecting within classrooms

Suggested Cleanliness and Disinfection Standards

This section outlines the process and expectations following an extended school closure for the continued levels of cleanliness and disinfection required to meet federal and state mandates.

Classroom

- Clean and disinfect high touch surfaces (but not limited to):
 - Classroom desks and chairs
 - Door handles and push plates
 - Bathroom faucets



Clinton Central School District Reopening Plan

- Light switches
- Shared telephones, desktops, computer keyboards and mice
- All trash receptacles emptied and trash removed from the room
- Floors swept and dust mopped
- Floors spot mopped or full mopped
- Wipe clean: Tables, furniture and countertops
- Window in the classroom door is cleaned at minimum once per week
- Walls are spot cleaned
- Carpets are spot cleaned
- Make sure all windows are locked
- Clean/Disinfect classroom sink and toilet area (if applicable)
- Vacuum carpet daily if applicable
- Re-stock all paper and soap products
- Clean Baseboards - Weekly
- Clean Light Fixtures - Weekly
- Replace Lights (Notify Custodian or Maintenance)
- Air conditioners required for students with medical needs will need to be clean and disinfected as per CDC recommendations, including determining appropriate filter type and/or filter cleaning/replacement

Restrooms and Locker Rooms

- Clean and disinfect toilets, sinks and shower areas
- Clean and disinfect high touch surfaces (but not limited to):
 - Drinking Fountains
 - Door handles and push plates
 - Light switches
 - Handrails
- All trash receptacles emptied and trash removed from the room
- Floors full mopped
- Clean Doors and Partitions in Restrooms and Locker Rooms
- Walls are spot cleaned
- Check that toilets, faucets, and drains are working
- Check Sanitary Napkin Boxes
- Clean Exterior of Dispensers
- Make sure all windows are locked
- Restock all toilet paper and soap products
- Clean Baseboards - Weekly
- Clean Light Fixtures - Weekly
- Replace Lights (Notify Custodian or Maintenance)

Common Areas (Hallways)



Clinton Central School District Reopening Plan

- Clean and disinfect high touch surfaces (but not limited to):
 - Drinking Fountains
 - Door handles and push plates
 - Bathroom faucets
 - Light switches
 - Handrails
 - Buttons on vending machines
- All trash receptacles emptied and trash removed
- Floors swept and dust mopped
- Floors spot mopped or full mopped
- Walls are spot cleaned, when soiled
- Carpets are spot cleaned
- Make sure all windows are locked
- Make sure all unoccupied classrooms are locked

Nurse's Office

- Clean and disinfect health cots regularly (after each student use)
- Discard or launder coverings after each use
- Cover treatment tables and use pillow protectors
- Clean and disinfect high touch surfaces (but not limited to):
 - Classroom desks and chairs
 - Door handles and push plates
 - Bathroom faucets
 - Light switches
 - Shared telephones
 - Shared desktops
 - Shared computer keyboards and mice
- All trash receptacles emptied and trash removed from the room
- Floors swept and dust mopped
- Floors full mopped
- Wipe clean: Tables, furniture and countertops
- Window in the door is cleaned at minimum once per week
- Walls and carpets are spot cleaned
- Make sure all windows are locked
- Clean/Disinfect classroom sink and toilet area if applicable
- Vacuum carpet daily if applicable
- Re-stock all paper and soap products
- Clean Baseboards - Weekly
- Clean Light Fixtures – Weekly
- Replace Lights (Notify Custodian or Maintenance)



Clinton Central School District Reopening Plan

Clerical/Admin Offices

- Clean and disinfect high touch surfaces: Door handles and push plates, Bathroom faucets, Light switches, Shared telephones, Shared desktops, Shared computer keyboards and mice
- All trash receptacles emptied and trash removed from the room
- Floors swept and dust mopped
- Floors spot mopped or full mopped
- Wipe clean: Tables, furniture and countertops
- Window in the door is cleaned at minimum once per week
- Walls are spot cleaned
- Carpets are spot cleaned
- Make sure all windows are locked
- Clean/Disinfect shared sink and toilet area if applicable
- Vacuum carpet daily if applicable
- Restock all paper and soap products
- Clean Baseboards - Weekly
- Clean Light Fixtures - Weekly
- Replace Lights (Notify Custodian or Maintenance)

Athletic Areas

- Establish a regular cleaning schedule for shared environmental surfaces such as wrestling mats or strength training equipment
- Disinfect mats and other high-use equipment at least daily
- Clean and disinfect high touch surfaces:
 - Handles on equipment (e.g., athletic equipment)
 - Drinking fountains
 - Ice Machines
 - Door handles and push plates
 - Light switches
 - Shared telephones
 - Shared desktops
- All trash receptacles emptied and trash removed from the room
- Floors swept and dust mopped
- Floors spot mopped or full mopped
- Wipe clean: Tables, furniture and countertops
- Window in the door is cleaned at minimum once per week
- Walls are spot cleaned
- Make sure all windows are locked
- Re-stock all paper and soap products
- Clean Baseboards - Weekly



Clinton Central School District Reopening Plan

- Clean Light Fixtures - Weekly
- Replace Lights (Notify Custodian or Maintenance)

Restrooms

- Clean and disinfect toilets, sinks and shower areas
- Wear proper PPE, avoid splashes
- Clean and disinfect high touch surfaces:
 - Sinks
 - Faucets
 - Soap dispensers
 - Drinking Fountains
 - Door handles and push plates
 - Light switches
 - Handrails
- All trash receptacles emptied and trash removed from room
- Floors full mopped
- Clean Doors and Partitions in Restrooms and Locker Rooms
- Walls are spot cleaned
- Check that toilets, faucets, and drains are working
- Check Sanitary Napkin Boxes
- Clean Exterior of Dispensers
- Make sure all windows are locked
- Re-stock all paper and soap products
- Clean Baseboards - Weekly
- Clean Light Fixtures - Weekly
- Replace Lights (Notify Custodian or Maintenance)