



Clinton Central School District Reopening Plan

Section 7: School Schedules

1. Each school and/or district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.

The following **draft** schedules for the elementary, middle and high schools are **snapshots and starting points** that can now be responded to and shaped in the weeks leading up to the start of the school year.

The need for social distancing in classrooms necessitates us **bringing in only approximately 50% of the students in school on any particular day**, because we can fit only up to 15 students in each classroom while following social distancing guidance of six feet on center of each student while at a desk.

We will **split the students alphabetically by last name** to enable families with children in multiple grades to attend school on the same days regardless of their grade level.

We plan to start school in a **hybrid model** where **students attend school in-person at least two days per week with an additional in-person day as needed**. Students are also expected to attend school **remotely on at least two other days each week**.

If we classify the two groups of students as A and B, and classify another day for additional instruction, planning, and cleaning as C, the weekly schedule would look like either “AACBB” or “ABCAB”. Students may also be attending school in-person on Day C. **We will continue to study the order and frequency of days after receiving input and study them carefully**. The Day C would be a day for additional instruction for those in need, opportunities for small group “office hours” with teachers, extracurricular activities, deep cleaning of facilities, professional development, and other collaborative activities. It also gives us time to analyze the reopening and make recommendations to allow for scaling up the operation in a safe and thoughtful manner.

Elementary School Considerations: We continue to struggle with a structure that will allow our elementary school to have in-person instruction everyday; however, that is our goal. We are close on such a plan for K-2, but cannot commit to that without further study and input from stakeholders.



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CLINTON ELEMENTARY SCHOOL REOPENING PLANS 2020 - 2021

Students and Parents,

Since the end of the 2019 - 2020 school year, teachers and administrators have taken the time to reflect and review all of the comments and feedback we received from teaching and learning in an online environment. Based on all of the information we received, we wanted to streamline our educational approach in grades K - 5. The changes we have made in response to parent, student and teacher feedback is seen below.

Teachers will be placing all assignments and resources on Google Classroom or Buzz each week. Each week, the assignments will be broken down by day. Students may complete the assignments before the due date. The site will be updated each week by 8:00 a.m. on Monday morning.



Google Classroom



Teachers, students and parents will only use their school issued Google Mail account as the means to communicate with one-another. Students and parents should check their email throughout the day and ask questions to his or her teachers through this platform.

Any other parent communication platforms (ClassTag, ClassDojo or Remind) will no longer be used.

Zoom or Google Meet will be exclusively used for online lessons when teachers are not able to meet with students in-person. The links to join the meeting will be shared via Google Classroom or Buzz each week by 8:00 a.m. on Monday morning. Students will be expected to attend all scheduled virtual classes. In the event a student cannot attend, the lesson will be recorded and shared with students.





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	<p>Weekly assignments will be due by Friday at 3:00 p.m. for the week in order for a student to receive full credit.</p> <p>To help assist students in a variety of obstacles that may arise, all students will be granted a 48-hour grace period from the date the assignment was due to receive full-credit. At the conclusion of the grace period, student work will not be accepted unless communication and approval has taken place between the student, classroom teacher, counselor, and/or building principal in advance of the due date of the assignment.</p>
<p>NYSED is requiring teachers to engage students in 180 minutes of learning each week in all courses. This may take place through synchronous learning opportunities (direct teacher online or in person) and asynchronous learning opportunities (homework, viewing an instructional video, etc.).</p>	
<p>Google Voice: No teacher will give out their personal cell phone number. Teachers will use Google Voice.</p>	

In-Person Instructional Hybrid Schedule on next page...



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Student Schedule DRAFT - Hybrid Learning Schedule
Monday through Friday (no longer a Day 1-6)

This schedule has been created to help students have a structured time for direct instruction and support.

STUDENTS MAY BE ASSIGNED TO A TEACHER OTHER THAN ORIGINALLY ASSIGNED THIS PAST JUNE.

<p align="center">Monday Always 'A' Day Cohort 1: To Be Determined by Teacher (depending on student and family need)</p>	<p align="center">Tuesday Always 'A' Day Cohort 1: To Be Determined by Teacher (depending on student and family need)</p>	<p align="center">Wednesd ay</p>	<p align="center">Thursday Always 'B' Day Cohort 2: To Be Determined by Teacher (depending on student and family need)</p>	<p align="center">Friday Always 'B' Day Cohort 2: To Be Determined by Teacher (depending on student and family need)</p>
<p>'A' Day Students (in person) will follow their regular schedule</p>	<p>'A' Day Students (in person) will follow their regular schedule</p>	<p align="center">Deep Cleaning and Office Hours for 1:1 support</p>	<p>'B' Day Students (in person) will follow their regular schedule</p>	<p>'B' Day Students (in person) will follow their regular schedule</p>
<p>'B' Day Students (virtual) complete asynchronous learning activities found in Google Classroom or Buzz.</p>	<p>'B' Day Students (virtual) complete asynchronous learning activities found in Google Classroom or Buzz.</p>		<p>'A' Day Students (virtual) complete asynchronous learning activities found in Google Classroom or Buzz</p>	<p>'A' Day Students (virtual) complete asynchronous learning activities found in Google Classroom or Buzz</p>

- Special Teachers (Art, Music, Library) will travel to the classroom.
- PE will be taught online synchronous and asynchronous.
- Lunch will be in the classroom. Lunch Monitors will cover the classroom.
- Teachers will provide a Fresh Air break twice a day for 15 min.



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FULL-TIME ONLINE LEARNING BY REQUEST

- Online students will meet with a dedicated online Clinton Elementary teacher.
- Curriculum - Language Arts, mathematics, science, social studies and specials
- Instruction will be provided 5 days a week (4 days synchronous and 1 day asynchronous)
- This plan will also be implemented in the event of a resurgence of COVID 19 and all students are learning virtually.*

Grades K-5:

- 3.5 hours per day: Teacher directed instruction (whole group, small group, and individual) including a Special.
- In addition, students will complete asynchronous choice or teacher assigned activities per day.

Elements present in all scenarios

- Attendance
- Code of Conduct
- Health and Safety
- Assessments
- Specialized Instruction (SPED, interventions, ESL) will be provided accordingly.

Norms for Virtual Learners

- Dedicated workspace free from distractions
- Complete assessments independently.
- Be on time
- Be prepared



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CLINTON MIDDLE & HIGH SCHOOL REOPENING EDUCATIONAL PLAN 2020 - 2021

Students and Parents,

Since the end of the 2019 - 2020 school year, teachers and administrators have taken the time to reflect and review all of the comments and feedback we received from teaching and learning in an online environment. Based on all of the information we received, we wanted to streamline our educational approach in grades 6 -12. The changes we have made in response to parent, student and teacher feedback is seen below.

Teachers will be placing all assignments and resources on Google Classroom or Buzz each week. Students will be notified each week by 8:00 a.m. of the first day of the school week of the assignments they need to complete and when each assignment is due. Students may complete the assignments before the due date.



Students, when applicable, will receive feedback on assignments in the Google Doc that was submitted.



Teachers and students will only use their school issued Google Mail account as the means to communicate with one-another. Students should check their email throughout the day and ask questions to their teachers through this platform if they have any questions or concerns.

Zoom will be exclusively used for online lessons when teachers are not able to meet with students in-person. The links to join the meeting will be shared via Google Classroom or Buzz each week by 8:00 a.m. on Monday morning. Students will be expected to attend all scheduled zoom classes. In the event a student cannot attend, the lesson will be recorded and shared with students.





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Norms and Expectations for Zoom Classes

1. All students are expected to attend all Zoom classes. Due to extenuating circumstances, students may miss a class. If this occurs, students are expected to communicate with his or her teacher(s) regarding his or her inability to attend class. Zoom classes will be recorded for students to re-watch at a later date and time.
2. Be on time.
3. Set up in as professional space as possible.
4. Dress for success.
5. Use your first name in your account.
6. Be professional and respectful in your speech.
7. Turn your cell phone to silent and place it out of sight and reach from your workspace.
8. Do NOT record or take screenshots during the lesson or when viewing a recording.
9. "First day of distance learning is just like the first day of school".
10. Stay on mute if you are not talking.
11. Look into the camera when you speak, not at yourself.
12. How to participate in group discussions
13. Understand camera usage and frequency, remembering that some students have good reasons to not use it.



To help assist students in a variety of obstacles that may arise, all students will be granted a 48-hour grace period from the date the assignment was due to receive full-credit. At the conclusion of the grace period, student work will not be accepted unless communication from the student to the classroom teacher requesting an extension is approved before the due date of the assignment.

NYSED is requiring teachers to engage students in 180 minutes of learning each week in all courses. This may take place through synchronous learning opportunities (direct teacher online or in person) and asynchronous learning opportunities (homework, viewing an instructional video, etc.).



Teachers, counselors, and administrators will utilize Google Voice to call students and/or their parents if they are unable to access the school's phone system.

Grading and Feedback

Grading is considered a positive tool to indicate achievement and development in each class or subject in which a student is enrolled. The Board of Education recognizes that the classroom teacher has the primary responsibility to evaluate students and determine student grades.

The district shall use a uniform grading system. Classroom teachers shall evaluate students and assign



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grades according to the established system.

Grading shall be based upon student improvement, achievement, and participation in classroom discussions and activities. Parents shall be provided a report card at least three (3) times a year regarding their child's progress. The use of marks and symbols will be appropriately explained. In addition, grading shall not be used for disciplinary purposes.

All students are expected to complete the assigned class work and homework as directed. Students are also expected to participate meaningfully in class discussions and activities in order to receive course credit. If work is missed due to absence, the student is expected to make up the work. The student and/or the student's parent(s) or guardian(s) should discuss with the student's teacher an appropriate means of making up the missed work. With the possible exception of absences intended by the student as a means of gaining an unfair academic advantage (e.g., to secure more time to study for a test), every effort will be made to provide students with the opportunity and assistance to make up all work missed as a result of absence from class.

Feedback to students is expected to be provided in a timely manner. The following expectations for grading will be followed:

- Participation, Homework, Quizzes, and Tests = 5 school days
- Projects and Labs = 10 school days
- Essays and Research Papers = 20 school days



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Hybrid Learning Schedule

This schedule has been created to balance the time students will be physically present in the school based on guidelines set forth by NYSED and the Department of Health. The days students are scheduled to attend may be adjusted based on days when the school is closed due to inclement weather and scheduled holidays or breaks (i.e. Veterans Day, Thanksgiving, etc.). Any adjustment to the schedule will be made known to students and families in as timely a manner as possible.

When students are not in school, curriculum and learning activities will be completed at home. The information for each student, each week, will be updated on Google Classroom or Buzz by 8:00 a.m. on the first instructional day of the week (typically Monday).

Monday Always 'A' Day Cohort 1: Last Name A - K	Tuesday Always 'B' Day Cohort 1: Last Name A - K	Wednesday	Thursday Always 'A' Day Cohort 2: Last Name L - Z	Friday Always 'B' Day Cohort 2: Last Name L - Z
Students with last name A - K follow their regular schedule	Students with last name A - K follow their regular schedule	Deep Cleaning and Online Office Hours 8:00 a.m. - 2:15 p.m.	Students with last name L - Z follow their regular schedule	Students with last name L - Z follow their regular schedule
Students with last name L - Z will complete asynchronous learning activities found in Google Classroom or Buzz.	Students with last name L - Z will complete asynchronous learning activities found in Google Classroom or Buzz.		Students with last name A - K will complete asynchronous learning activities found in Google Classroom or Buzz.	Students with last name A - K will complete asynchronous learning activities found in Google Classroom or Buzz.



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Online Learning Schedule (If We Go Online During The 2020 - 2021 School Year)

This schedule has been created to help students have a structured time to complete work for all of their courses when learning online. If your teacher is going to host a video conferencing lesson, it will be at the designated day and time noted below. This schedule will apply to all students, regardless of their last name or cohort.

Monday Always 'A' Day	Tuesday Always 'A' Day	Wednesday	Thursday Always 'B' Day	Friday Always 'B' Day
Period 1 8:45 - 9:45	Period 6 8:45 - 9:45	Office Hours to Assist Students 8:00 a.m. - 2:15 p.m.	Period 1 8:45 - 9:45	Period 6 8:45 - 9:45
Period 2 10:00 - 11:00	Period 7 10:00 - 11:00		Period 2 10:00 - 11:00	Period 7 10:00 - 11:00
Period 3 11:45 - 12:45	Period 8 11:45 - 12:45		Period 3 11:45 - 12:45	Period 8 11:45 - 12:45
Period 4 1:00 - 2:00	Period 9 1:00 - 2:00		Period 4 1:00 - 2:00	Period 9 1:00 - 2:00