

CLINTON CENTRAL SCHOOL DISTRICT

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December 1, 2020

New York State Education Department
Office of Audit Services
89 Washington Avenue, Room 524 EB
Albany, New York 12234

Office of the State Comptroller
Division of Local Government Services and Economic Development
Data Management Unit, 12th Floor
110 State Street
Albany, New York 12236

Re: Corrective Action Plan for June 30, 2020 Extra Classroom Activity Funds

Please consider this as Clinton Central School District's response to the findings cited in our June 30, 2020 External Audit.

- 1. Finding:** We recommend that the District implement procedures to ensure that all fixed assets are tagged and added to the listing as soon as they are received and utilize an Asset Transfer/Disposal Form to track the movement of assets from one location to another.

Response: The District will develop and implement new procedures to tag and track fixed assets.

If you require any additional information, please feel free to contact me at (315) 557-2286 or jbarretta@ccs.edu.

Sincerely,



Joseph Barretta
Assistant Superintendent for Business
Clinton Central School District