Minutes of the Special Meeting of the Board of Education of the Clinton Central School District, Oneida County, New York, held on May 14, 2019.

Present:
(Board)
Ms. Mary Lou Laucht, President
Mr. Timothy Thomas, Vice-president
Ms. Megan Burdick
Mr. Sam Catterson
Ms. Melinda Leising
Dr. Luke Perry
Ms. Erica Shaw

(Administration)
Dr. Stephen L. Grimm, Superintendent
Dr. Matthew Lee, High School Principal
Mrs. Ellen Leuthauser, Elementary School Principal
Mrs. Debra Van Slyke, Director of Curriculum and Instruction
and Instruction

District Clerk: Julia A. Scranton

MEET THE CANDIDATES:
Board of Education incumbent candidates Erica Shaw and Mary Lou Laucht were given the opportunity to introduce themselves to the community, and to answer questions regarding their background, accomplishments, motivation and vision for the District.

1. CALL TO ORDER

Ms. Laucht called the meeting to order at 6:03pm

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited

3. READING OF THE MISSION STATEMENT

Ms. Laucht read the mission statement.

4. BUDGET HEARING

Dr. Grimm, Superintendent, began by reiterating that the District supports all students, and by reviewing the District mission statement, vision statement and Board of Education goals which drive decisions. The budget goal is to develop a financial plan that is educationally responsible to students, and financially responsible to taxpayers. State aid had been more generous in past years, but the District only received $3000 for 2019-2020. Thorough financial and collaborative analysis involving all stakeholders helped to set priorities that will be sustainable, to retain previous priorities, and to close the original gap of $854,731.

Through the use of fund balances, interest incomes, refunds and the shifting of reserves, the District was able to stay below the tax levy limit of 2.24%, or an increase of about $90.94 per $100,000 of assessed property value. The resulting budget number of $29, 237,218 represents a 4.81% increase over last year's budget. Dr. Grimm explained that, although the library tax is included on the ballot, as required by law, it is not school tax. The District acts as a vehicle for the voting on, and collection of the library tax on its behalf. The vote will take place on May 21st in the theater lobby from noon to 8:00pm.
5. **PUBLIC TO BE HEARD**

No one wished to speak.

6. **INFORMATION-REPORTS-PROPOSAL/SUPERINTENDENT & STAFF**

**Bright Spots**

Dr. Grimm, Superintendent, began by announcing that May 15th is Coaches Appreciation Day, calling attention to the time and energy that CCS coaches contribute to the benefit of our students. Thank you!

Elementary principal, Ellen Leuthauser, displayed the roster of NYSSMA award recipients, several of whom received perfect scores. Kudos to our students, their parents, and teachers for this honor. Kindergarten screening for the coming school year is in progress, and an information night for parents of those children took place on April 25th. ZuZu Acrobat will perform at an assembly on May 20th, tying in with the Positivity Project characteristic of “enthusiasm for learning”. The annual Arbor Day celebration focused on recycling and reusing, and featured a musical performance by the Superintendent.

Dr. Matthew Lee, high school principal, reported, in Dr. Carney’s absence, that the eighth grade class traveled to New York City where they visited the Intrepid Air, Space and Sea Museum, and the 911 Memorial and Museum. Besides offering curricular enrichment, student were exposed to what a city has to offer. Technology teacher Ryan O’Rourke accompanied 27 middle school students to the Skilled Building Trades Day at Herkimer BOCES where they received hands on experience with professionals in the construction industry. Students learned that diverse opportunities exist as well as a high demand for skilled workers.

Dr. Lee then reported that the high school Drama Club had presented a wonderful production of “Our Town” under the capable direction of Ms. Jenna Wratten and Mr. Keith DeStefanis. The junior prom was held on May 12th at Yahnundasis. High school math teacher Nancy Zumpano photographed the event and has made photos available on her website.

**Superintendent’s Report**

**Vision 2020 Progress Assessment**

Dr. Grimm introduced Dr. Kevin Baughman who, with the assistance of Dr. Deborah Shea, developed the Vision 2020 Strategic Plan that has helped drive District decisions over the past 5 years.

Dr. Baughman informed the Board about the process that was used to assess progress made toward the implementation of elements of Vision 2020. He reviewed those recommendations that were considered to be imperative, or were highly recommended, and reported findings based on a variety of information sources. He noted that much has been accomplished, and that some actions are ongoing will always require future work.

The Board discussed how, since the District has made strides at the operational level over that past few years that the new plan might be less granular, and more focused on instruction. It was suggested that perhaps it span fewer years, and also that a more frequent monitoring system be put in place. Work on the development of Vision 2025 will continue in the fall.
7. **STANDING RESOLUTIONS (CONSENT AGENDA)**

A motion was made by Dr. Perry, seconded by Ms. Leising, and carried (7, 0) to combine items 7A through 7F.

A motion was made by Ms. Shaw, seconded by Ms. Burdick, and carried (7, 0) to approve items 7A through 7F.

**A. Agenda and Any Additions to the Agenda for May 14, 2019**

**B. Minutes from the Regular Meeting held on April 23, 2019**

**C. Internal Claims Auditor Report**

**D. Extra-classroom Treasurer’s Report**

**E. Committee on Preschool Special Education (CPSE) and Committee on Special Education (CSE) Report:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Review</td>
<td>1</td>
</tr>
<tr>
<td>Program Review</td>
<td>8</td>
</tr>
<tr>
<td>Annual Review</td>
<td>15</td>
</tr>
<tr>
<td>Reevaluation (Triennial)</td>
<td>2</td>
</tr>
<tr>
<td>Administrative Transfer</td>
<td>1</td>
</tr>
<tr>
<td>Preschool</td>
<td>4</td>
</tr>
<tr>
<td>504 Review</td>
<td>4</td>
</tr>
<tr>
<td>504 Initial</td>
<td>1</td>
</tr>
<tr>
<td>Amendment with No Meeting Held</td>
<td>0</td>
</tr>
</tbody>
</table>

**F. Updated List of Substitute and Supervisory Personnel**

8. **NEW BUSINESS**

A motion was made by Dr. Perry, seconded by Ms. Shaw, and carried (7, 0) to approve the following resolution:

**A. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Contract for Rental of Facilities for 2019-2020 school year between the Clinton School District and the Oneida-Madison BOCES for one distance learning classroom totaling $1000.00, be approved.**

A motion was made by Ms. Leising, seconded by Ms. Shaw, and carried (7, 0) to approve the following resolution:

**B. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Contract for Rental of Facilities for 2019-2020 school year between the Clinton School District and the Oneida-Madison BOCES for one summer school driver education classroom totaling $435, and for ancillary services totaling $300, be approved.**
A motion was made by Ms. Leising, seconded by Ms. Shaw, and carried (7, 0) to approve the following resolution:

C. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, in accordance with Board Policy #6150, the attached 2018-2019 line item budget transfers, be approved.

<table>
<thead>
<tr>
<th>Description</th>
<th>Account Code</th>
<th>Increase</th>
<th>Decrease</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Hardware</td>
<td>A2360.220.00</td>
<td>$9,000</td>
<td></td>
<td>To purchase 25 Chromebooks</td>
</tr>
<tr>
<td>MS Textbook</td>
<td>A2100.481.04</td>
<td></td>
<td>$9,000</td>
<td>for sixth grade.</td>
</tr>
</tbody>
</table>

A motion was made by Dr. Perry, seconded by Mr. Catterson, and carried (7,0) to approve the following resolution:

D. BE IT RESOLVED that the Board of Education accepts a donation for the Elementary School’s Playground Project from Box Tops for Education:

$368.60  TA085 Playground

A motion was made by Ms. Leising, seconded by Dr. Perry, and carried (7, 0) to approve the following resolution:

E. FITNESS CENTER EQUIPMENT BID

WHEREAS, the District advertised for bids for the purpose of furnishing Fitness Center Equipment;

WHEREAS, one (1) proposal was duly received in response to the bid solicitation as previously authorized; and

WHEREAS, said timely bids were received and opened on April 2, 2019 at 11:00 a.m. at the Clinton Central School District Business Office, 75 Chenango Avenue, Clinton, New York; and

WHEREAS, the District has conducted due diligence and a review of the specifications of the timely bid responses; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the successful bid for the furnishing of Fitness Center equipment, purchased primarily with funds donated by the CCSD Foundation, to George’s Gym Equipment of Clinton, New York, as lowest responsive, responsible bidder, for a total bid price of $84,947, subject to entering into the appropriate contract documents and further upon the filing of insurance documents and other required matters set forth in the bid solicitation documents; and it is further

RESOLVED that the Superintendent of Schools or his designee is authorized to execute the necessary documentation as above-described.

F. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the agreement between the Oneida County Probation Department and the Clinton Central School District to provide Probation Officers for the purpose of Initial Response Team services for the 2019-2020 school year at a cost of $12,000.00, be approved.
9. OTHER

A motion was made by Ms. Shaw, seconded by Ms. Leising, and carried (7, 0) to approve the following resolution:

A. BE IT RESOLVED that the Board of Education adopts the revised 2018-2019 school calendar.

Dr. Grimm clarified that, with the addition of four half days at the end of the school year for grades K through 5, the elementary school still more than meets the state attendance requirements.

10. PUBLIC TO BE HEARD

No one wished to speak.

A motion was made by Ms. Lauchert, seconded by Dr. Perry and carried (7, 0) to go into executive session to discuss the work history of a particular employee. The time was 8:18pm.

A motion was made by Ms. Leising, seconded by Ms. Burdick, and carried (7, 0) to return to regular session. The time was 8:45pm.

11. PERSONNEL

A motion was made by Ms. Shaw, seconded by Ms. Leising, and carried (7, 0) to approve the following resolution:

A. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following coaching appointments for the 2019-2020 school year, to be compensated in accordance with Article 14 of the CTA contract or other agreements/understandings between the District and CTA, be approved.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heather Hillage-Scribner</td>
<td>Girls JV Field Hockey Coach</td>
<td>$3,215.52</td>
</tr>
<tr>
<td>Megan Hemstrought</td>
<td>Girls Varsity Soccer Volunteer</td>
<td></td>
</tr>
<tr>
<td>Arthur McKinnion</td>
<td>Co-ed Varsity Cross Country Volunteer</td>
<td></td>
</tr>
</tbody>
</table>

A motion was made by Ms. Shaw, seconded by Dr. Perry, and carried (7, 0) to approve the following resolution:

B. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, a maximum of sixteen summer work days for Jennifer Waligory-Lee, to provide professional development and mentoring coordination services for faculty and administrators, to be compensated at a daily rate of $407.07 for 2018-2019, and $421.77 for 2019-2020, be approved.

A motion was made by Ms. Shaw, seconded by Mr. Catterson, and carried (7, 0) to approve the following resolution:

C. BE IT RESOLVED that, upon the recommendation of the Superintendent, and Sabbatical Committee convened as per the CTA contract, Jennifer Waligory-Lee be granted a sabbatical
leave of absence (alternative project), subject to the conditions of the current CTA agreement and pending negotiation of a satisfactory Memorandum of Agreement.

A motion was made by Dr. Perry, seconded by Ms. Leising, and carried (7, 0) to approve the following resolution:

D. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following musical accompanists for the 2018-2019 school year to be compensated in a total amount not to exceed the budgeted amount of $2000, be approved.

Colleen Pellman and Tina Toglia

A motion was made by Ms. Shaw, seconded by Ms. Leising, and carried (7, 0) to approve the following resolution:

E. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Travis Owens, technology teacher in the high school, effective June 30, 2019, be accepted with regret.

12. QUESTIONS BY THE BOARD OF EDUCATION

It was agreed that the Board of Education goal setting workshop would take place on August 13th following the regular meeting. The meeting to determine Superintendent’s goals would occur on August 15th. Both meetings will begin at 5:30pm. Ms. Leising and Dr. Perry volunteered to assist with the pre-planning of those meetings.

13. ADJOURNMENT

A motion was made by Ms. Shaw, seconded by Dr. Perry, and carried (7, 0) to go into executive session to discuss the work history of several employees. The time was 8:52pm.

A motion was made by Ms. Shaw, seconded by Ms. Leising, and carried (7, 0) to return to regular session. The time was 9:45pm.

A motion was made by Ms. Burdick, seconded by Mr. Catterson, and carried (7, 0) to adjourn the meeting. The time was 9:46pm.

Respectfully submitted,

[Signature]

Julia A. Scranton
District Clerk