



Facilities Committee Charter

Purpose of the Committee

The Facilities Committee assists the Board of Education in reviewing and making recommendations in support of the construction, revitalization, and maintenance of the Clinton Central School District's physical plant

Key Tasks and Responsibilities

- Maintain and update long-range facilities plan
- Review Building Conditions Survey
- Review capital projects in process and under development

Decision Making Authority

Advisory to the Board of Education

Skills, Attitudes and Attributes Desired in Committee Members

- Members should possess the ability to think strategically about the complex needs of the physical plants operated by the district
- Some knowledge of construction management operation and architectural planning is helpful
- An ability to think mathematically and analyze copious documents

Chairperson

The Chairperson shall be a Board member and will be appointed annually.

Number and Composition of Committee Members

- The Facilities Committee shall consist of the Assistant Superintendent for Business, the Superintendent, the Superintendent of Buildings and Grounds, and one (1) or two (2) Board members.
- The Committee also may consist of non-Board members well-chosen for their expertise or relevance to the duties and responsibilities of the Committee.
- With approval of the Board of Education, the members of the Facilities Committee shall be appointed by the Board President at the Reorganizational Meeting or as needed during the year.

Amount of Time Required

The subcommittee will meet as needed throughout the school year.

Length of Commitment

Members are appointed annually

Process for Reporting on Work

- An agenda and minutes will be shared on a regular basis.
- Updates will be provided to the Board of Education at board meetings.